

# CBS Print Group Pty Ltd – Terms & Conditions of Trade

- 1. Definitions**
    - 1.1 "Supplier" means CBS Print Group Pty Ltd, its successors and assigns or any person acting on behalf of and with the authority of CBS Print Group Pty Ltd.
    - 1.2 "Customer" means the person's buying the Goods as specified in any invoice, document or order, and if there is more than one Customer is a reference to each Customer jointly and severally.
    - 1.3 "Goods" means all Goods or Services supplied by the Supplier to the Customer at the Customer's request from time to time (where the context so permits the terms "Goods" or "Services" shall be interchangeable for the other).
    - 1.4 "Price" means the Price payable (plus any GST where applicable) for the Goods as agreed between the Supplier and the Customer in accordance with clause 4 below.
    - 1.5 "GST" means Goods and Services Tax (GST) as defined within the "A New Tax System (Goods and Services Tax) Act 1999" (Cth).
  - 2. Acceptance**
    - 2.1 The Customer is taken to have exclusively accepted and is immediately bound, jointly and severally, by these terms and conditions if the Customer places an order for or accepts delivery of the Goods.
    - 2.2 These terms and conditions may only be amended with the consent of both parties in writing, and shall prevail to the extent of any inconsistency with any other document or agreement between the Customer and the Supplier.
  - 3. Change in Control**
    - 3.1 The Customer shall give the Supplier not less than fourteen (14) days prior written notice of any proposed change of ownership of the Customer and/or any other change in the Customer's details (including but not limited to, changes in the Customer's name, address, contact phone or fax number, or business practice). The Customer shall be liable for any loss incurred by the Supplier as a result of the Customer's failure to comply with this clause.
  - 4. Price and Payment**
    - 4.1 At the Supplier's sole discretion, the Price shall be either:
      - (a) as indicated on any invoices provided by the Supplier to the Customer; or
      - (b) the date of delivery of the Goods according to the Supplier's current price list; or
      - (c) the Supplier's quoted price (subject to clause 4.2) which will be valid for the period stated in the quotation or otherwise for a period of thirty (30) days.
    - 4.2 The Supplier reserves the right to change the Price if a variation to the Supplier's quotation is requested.
    - 4.3 At the Supplier's sole discretion, a deposit may be required.
    - 4.4 Time for payment for the Goods being of the essence, the Price will be payable by the Customer on the date/s determined by the Supplier, which may be:
      - (a) on delivery of the Goods;
      - (b) the date specified on any invoice or other form as being the date for payment; or
      - (c) failing any notice to the contrary, the date which is seven (7) days following the date of any invoice given to the Customer by the Supplier.
    - 4.5 Payment may be made by cash, bank cheque, electronic-line banking, or by any other method as agreed between the Customer and the Supplier.
    - 4.6 The Customer shall not be entitled to set off against, or deduct from the Price, any sums owed or claimed to be owed by the Supplier to the Supplier nor to withhold payment of any invoice because part of that invoice is in dispute.
    - 4.7 Unless otherwise stated the Price does not include GST. In addition to the Price the Customer must pay to the Supplier an amount equal to any GST the Supplier must pay for any supply by the Supplier under this or any other agreement for the sale of the Goods. The Customer must pay GST, without deduction or set off of any other amounts, at the same time and on the same basis as the Customer pays the Price. In addition, the Customer must pay any other taxes and duties that may be applicable in addition to the Price except where they are expressly included in the Price.
  - 5. Delivery of Goods**
    - 5.1 Delivery ("Delivery") of the Goods is taken to occur at the time that:
      - (a) the Customer or the Customer's nominated carrier takes possession of the Goods at the Supplier's address; or
      - (b) the Supplier (or the Supplier's nominated carrier) delivers the Goods to the Customer's nominated address even if the Customer is not present at the address.
    - 5.2 At the Supplier's sole discretion, the cost of delivery is either included in the Price or is in addition to the Price.
    - 5.3 Any time or date given by the Supplier to the Customer is an estimate only. The Customer must still accept delivery of the Goods even if late and the Supplier will not be liable for any loss or damage incurred by the Customer as a result of the delivery being late.
  - 6. Risk**
    - 6.1 Risk of damage to or loss of the Goods passes to the Customer on Delivery and the Customer must insure the Goods on or before Delivery.
    - 6.2 If any of the Goods are damaged or destroyed following delivery but prior to ownership passing to the Customer, the Supplier is entitled to receive all insurance proceeds payable in respect of the Goods under those terms and conditions by the Supplier is sufficient evidence of the Supplier's rights to receive the insurance proceeds without the need for any person dealing with the Supplier to make further enquiries.
    - 6.3 If the Customer requests the Supplier to leave Goods outside the Supplier's premises for collection or to deliver the Goods to an unattended location, then such Goods shall be left at the Customer's sole risk.
    - 6.4 When quotations are based on specifications, roughs, layouts, samples and dummies or printed, typewritten or other good copy, any extra work or costs caused by any variation by the Customer of his original instructions or by the manuscript copy being, in the Supplier's opinion, poorly prepared or by the Customer's requirements being different from those originally submitted or described, then the cost of such variations may be charged to the Customer and shown as extras on the invoice.
    - 6.5 All work carried out whether experimentally or otherwise at the Customer's request will be charged to the Customer.
    - 6.6 Any tabulated work and/or foreign language included in the job but not contained in the manuscript originally submitted for the purpose of estimating may be charged to the Customer and shown as extras on the invoice.
    - 6.7 Unless otherwise agreed, the Customer shall bear the cost of fonts, colour proofs, or artwork, specially bought at the request for Services.
    - 6.8 The Supplier is under no obligation to provide samples of Goods ordered other than virtual (computerised) sample. Whilst every effort will be taken by the Supplier to match virtual colours with physical colours, the Supplier will take no responsibility for any variation between virtual sale samples and either the virtual sale sample displayed on the Customer's computer and/or the final product. Should a physical sample be required this will be provided on request by the Customer and will be charged for as an extra including return freight, the charge will be contra against the final invoice.
    - 6.9 While every effort will be taken by the Supplier to match PMS colours, the Supplier will take no responsibility for any variation due to substrates, half tones and/or detailed graphics between sale samples (including but not limited to virtual or physical samples) and the final product.
    - 6.10 The Supplier shall not be held liable for inks wearing through general wear and tear.
    - 6.11 Where the Customer supplied materials, adequate measures shall be supplied to cover repair and other materials should be submitted if checked and received unless requested by the Customer in writing. An additional charge may be made by the Supplier in respect of such counting and checking requested by the Customer.
    - 6.12 In the case of property and materials left with the Supplier without specific instructions, the Supplier shall be free to dispose of them at the end of twelve months after his receiving them and to retain any proceeds gained from such disposal to cover the Supplier's costs in holding and handling such items.
    - 6.13 Where materials or equipment are supplied by the Customer for the provision of Services, the Supplier shall accept liability for imperfect work caused by defects in, or the unsuitability of, such materials or equipment for the Services.
  - 7. Proof Reading**
    - 7.1 Where the Supplier is requested to design or commission sign writing or printing services using measurements or dimensions supplied by the Customer or their representatives, and those measurements are found to be incorrect the Customer is liable for costs associated for the re-creation of the sign writing or printing as well as the original production costs.
    - 7.2 Whilst every care is taken by the Supplier to carry out the instructions of the Customer, it is the Customer's responsibility to undertake a final proof reading of the Goods. The Supplier shall be under no liability whatsoever for any errors not corrected by the Customer in the final proof reading. Should the Customer's alterations require additional proofs this shall be invoiced as an extra.
    - 7.3 When style, type or layout is left to the Supplier's judgment, then the Customer makes further alterations to the copy this will be invoiced as an extra.
    - 7.4 Whilst every effort will be taken by the Supplier to match colours, the Supplier will take no responsibility for any variation due to substrates, half tones and/or detailed graphics between sale samples (including but not limited to virtual or physical samples) and the final product.
  - 8. Title**
    - 8.1 The Supplier and the Customer agree that ownership of the Goods shall not pass until:
      - (a) the Customer has paid the Supplier all amounts owing to the Supplier; and
      - (b) the Customer has met all of its other obligations to the Supplier.
    - 8.2 Receipt by the Supplier of any form of payment other than cash shall not be deemed to be payment until that form of payment has been honoured, cleared or recognised. It is further agreed that:
      - (a) until ownership of the Goods passes to the Customer in accordance with clause 8.1 that the Customer is only a bailee of the Goods and must return the Goods to the Supplier on request;
      - (b) the Customer holds the benefit of the Customer's insurance of the Goods on trust for the Supplier and must pay to the Supplier the proceeds of any insurance in the event of the Goods being lost, damaged or destroyed;
      - (c) the Customer must not sell, dispose, or otherwise part with possession of the Goods other than in the ordinary course of business and for market value. If the Customer sells, disposes or parts with possession of the Goods then the Customer must hold the proceeds of any such act on trust for the Supplier and must pay or deliver the proceeds to the Supplier on demand.
  - 9. Personal Property Securities Act 2009 ("PPSA")**
    - 9.1 In this clause financing statement, financing change statement, security agreement, and security interest has the meaning given to it by the PPSA.
    - 9.2 Upon assenting to these terms and conditions in writing the Customer acknowledges and agrees that these terms and conditions constitute a security agreement for the purposes of the PPSA and creates a security interest in all Goods that have previously been supplied and that will be supplied in the future by the Supplier to the Customer.
    - 9.3 The Customer undertakes to:
      - (a) promptly sign any further documents and/or provide any further information (such information to be complete, accurate and up-to-date in all respects) which the Supplier may reasonably require to:
      - (i) register a financing statement or financing change statement in relation to a security interest on the Personal Property Securities Register;
      - (ii) register any other document required to be registered by the PPSA; or
      - (iii) correct a defect in a statement referred to in clause 9.3(a)(i) or 9.3(a)(ii);
    - (b) indemnify and upon demand reimburse, the Supplier for all expenses incurred in registering a financing statement or financing change statement on the Personal Property Securities Register established by the PPSA or releasing any Goods charged thereby;
    - (c) not register a financing change statement in respect of a security interest without the prior written consent of the Supplier;
    - (d) not register, or permit to be registered, a financing statement or a financing change statement in relation to the Goods in favour of a third party without the prior written consent of the Supplier;
    - (e) immediately advise the Supplier of any material change in its business practices of selling the Goods which would result in a change in the nature of proceeds derived from such sales;
  - 9.4 The Supplier and the Customer agree that sections 96, 115 and 125 of the PPSA do not apply to the security agreement created by these terms and conditions.
  - 9.5 The Customer waives their rights to receive notices under sections 95, 118, 121(4), 130, 132(3)(d) and 132(4) of the PPSA.
  - 9.6 The Customer waives their rights as a grantor and/or a debtor under sections 142 and 143 of the PPSA.
  - 9.7 Unless otherwise agreed to in writing by the Supplier, the Customer waives their right to receive a verification statement in accordance with section 157 of the PPSA.
  - 9.8 The Customer must unconditionally ratify any actions taken by the Supplier under clauses 9.3 to 9.5.
  - 9.9 Subject to any express provisions to the contrary nothing in these terms and conditions is intended to have the effect of contracting out of any of the provisions of the PPSA.
- 10. Security and Charge**
  - 10.1 In consideration of the Supplier agreeing to supply the Goods, the Customer charges all its rights, title and interest (whether joint or several) in any land, realty or other assets capable of being charged, owned by the Customer either now or in the future, to secure the performance by the Customer of its obligations under these terms and conditions (including, but not limited to, the payment of any money).
  - 10.2 The Customer indemnifies the Supplier from and against all the Supplier's costs and disbursements including legal costs on a solicitor and own client basis incurred in exercising the Supplier's rights under this clause.
  - 10.3 The Customer irrevocably appoints the Supplier and each director of the Supplier as the Customer's true and lawful attorney/s to perform all necessary acts to give effect to the provisions of this clause 10 including, but not limited to, signing any document on the Customer's behalf.
- 11. Defects, Warranties and Returns, Competition and Consumer Act 2010 (CCA)**
  - 11.1 The Customer must inspect the Goods on delivery and must within seven (7) days of delivery notify the Supplier in writing of any evident defect/damage, shortage in quantity, or failure to comply with the description or quote. The Customer must notify any other person to whom the Goods were supplied of the defect as soon as reasonably possible after any such defect becomes evident. Upon such notification the Customer must allow the Supplier to inspect the Goods.
  - 11.2 Under applicable State, Territory and Commonwealth Law (including, without limitation the statutory guarantees under the CCA) may be implied into these terms and conditions (Non-Excluded Guarantees).
  - 11.3 The Supplier acknowledges that nothing in these terms and conditions purports to modify or exclude the Non-Excluded Guarantees.
  - 11.4 Except as expressly set out in these terms and conditions or in respect of the Non-Excluded Guarantees, the Supplier makes no warranties or other representations under these terms and conditions including but not limited to the quality or suitability of the Goods. The Supplier's liability in respect of these warranties is limited to the fullest extent permitted by law.
  - 11.5 If the Customer is a consumer within the meaning of the CCA, the Supplier's liability is limited to the extent permitted by section 64A of Schedule 2.
  - 11.6 If the Supplier is required to replace the Goods under this clause or the CCA, but is unable to do so, the Supplier may refund any money the Customer has paid for the Goods.
  - 11.7 If the Customer is not a consumer within the meaning of the CCA, the Supplier's liability for any defect or damage in the Goods is:
    - (a) limited to the value of any express warranty or warranty card provided to the Customer by the Supplier at the Supplier's sole discretion;
    - (b) limited to any warranty to which the Supplier is entitled, if the Supplier did not manufacture the Goods;
    - (c) otherwise negated absolutely.
  - 11.8 Subject to this clause 11, returns will only be accepted provided that:
    - (a) the Customer has complied with the provisions of clause 11.1; and
    - (b) the Supplier has agreed that the Goods are defective; and
    - (c) the Goods are returned within a reasonable time at the Customer's cost (if that cost is not significant); and
    - (d) the Goods are returned in as close a condition to that in which they were delivered as is possible.
  - 11.9 Notwithstanding clauses 11.1 to 11.8 but subject to the CCA, the Supplier shall not be liable for any defect or damage which may be caused or partly caused by or arise as a result of:
    - (a) the Customer failing to properly maintain or store any Goods;
    - (b) the Customer using the Goods for any purpose other than that for which they were designed;
    - (c) the Customer continuing the use of any Goods after any defect became apparent or should have become apparent to a reasonably prudent operator or user;
    - (d) the Customer failing to follow any instructions or guidelines provided by the Supplier;
    - (e) fair wear and tear, any accident, or act of God.
  - 11.10 Notwithstanding anything contained in this clause if the Supplier is required by a law to accept a return then the Supplier will only accept a return on the conditions imposed by that law.
- 12. Intellectual Property**
  - 12.1 Where the Supplier has designed, drawn or developed Goods for the Customer, then the copyright in any designs and drawings and documents shall remain the property of the Supplier.
  - 12.2 The Customer warrants that all designs, specifications or instructions given to the Supplier will not cause the Supplier to infringe any patent, registered design or trademark in the execution of the Customer's order and the Customer agrees to indemnify the Supplier against any action taken by a third party against the Supplier in respect of any such infringement.
  - 12.3 The Customer agrees that the Supplier may (at no cost) use for the purposes of marketing or entry into any competition, any documents, designs, drawings or Goods which the Supplier has created for the Customer.
- 13. Default and Consequences of Default**
  - 13.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of two and a half percent (2.5%) per calendar month (and at the Supplier's sole discretion such interest shall compound monthly at such a rate) after as well as before any judgment.
  - 13.2 If the Customer owes the Supplier any money the Customer shall indemnify the Supplier from and against all costs and disbursements incurred by the Supplier in recovering the debt (including but not limited to internal administration fees, legal costs on a solicitor and own client basis, the Supplier's contract default fee, and bank dishonour fees).
  - 13.3 Without prejudice to any other remedies the Supplier may have, if at any time the Customer is in breach of any obligation (including those relating to payment) under these terms and conditions the Supplier may suspend or terminate the supply of Goods to the Customer. The Supplier will not be liable to the Customer for any loss or damage the Customer suffers because the Supplier has exercised its rights under this clause.
  - 13.4 Without prejudice to the Supplier's other remedies at law the Supplier shall be entitled to cancel all or any part of any order of the Customer which remains unfulfilled and all amounts owing to the Supplier shall, whether or not due for payment, become immediately payable if:
    - (a) any money payable to the Supplier becomes overdue, or in the Supplier's opinion the Customer will be unable to make a payment when it falls due;
- 14. Cancellation**
  - 14.1 The Supplier may cancel any contract to which these terms and conditions apply or cancel delivery of Goods at any time before the Goods are delivered by giving written notice to the Customer. On giving such notice the Supplier shall repay to the Customer any money paid by the Customer for the Goods. The Supplier shall not be liable for any loss or damage whatsoever arising from such cancellation.
  - 14.2 In the event that the Customer cancels delivery of Goods the Customer shall be liable for any and all loss incurred (whether direct or indirect) by the Supplier as a direct result of the cancellation (including, but not limited to, any loss of profits).
  - 14.3 Cancellation of orders for Goods made to the Customer's specifications, or for non-stock items, will definitely not be accepted once production has commenced, or an order has been placed.
  - 14.4 Any orders cancelled by the customer will incur charges that will cover administration fees and costs of works completed so far, this will at a minimum cancellation fee of 15% of the total order value.
  - 14.5 A cancellation, delay or restocking fee; payable in full by the customer will typically be a minimum 15% or above of the total value of the order.
  - 14.6 Any orders that have been placed with the company which are then delayed or put on hold due to the customer, will be invoice to the customer with a cancellation fee of a minimum of 15% of the total order value. Any order delayed or held up by the customer past 30 days since the order was placed will be deemed a delayed order and the cancellation fee will apply.
- 15. Dispute Resolution**
  - 15.1 If a dispute arises between the parties to this contract, then either party shall send to the other party a notice of dispute in writing adequately identifying and providing details of the dispute. Within fourteen (14) days after service of a notice of dispute, the parties shall confer at least once, to attempt to resolve the dispute. At any such conference each party shall be represented by a person having authority to agree to a resolution of the dispute. In the event that the dispute cannot be so resolved either party may by further notice in writing delivered by hand or sent by certified mail to the other party refer such dispute to arbitration. Any arbitration shall be:
    - (a) referred to a single arbitrator to be nominated by the President of the Institute of Arbitrators Australia; and
    - (b) conducted in accordance with the Institute of Arbitrators Australia Rules for the Conduct of Commercial Arbitration.
- 16. Privacy Act 1988**
  - 16.1 The Customer agrees for the Supplier to obtain from a credit reporting body (CRB) a credit report containing personal credit information (e.g. name, address, D.O.B., occupation, previous credit applications, credit history) about the Customer in relation to credit provided by the Supplier.
  - 16.2 The Customer agrees that the Supplier may exchange information about the Customer with those credit providers and with related body corporates for the following purposes:
    - (a) to assess an application by the Customer; and/or
    - (b) to notify other credit providers of a default by the Customer; and/or
    - (c) to exchange information with other credit providers as to the status of this credit account, where the Customer is in default with other credit providers; and/or
    - (d) to assess the creditworthiness of the Customer including the Customer's payment history over the preceding two (2) years.
  - 16.3 The Customer consents to the Supplier being given a consumer credit report to collect overdue payment on commercial credit.
  - 16.4 The Customer agrees that personal credit information provided may be used and retained by the Supplier for the following purposes (and for other agreed purposes or required by):
    - (a) the provision of Goods; and/or
    - (b) analysing, verifying and/or checking the Customer's credit, payment and/or status in relation to the provision of Goods; and/or
    - (c) processing of any payment instructions, direct debit facilities and/or credit facilities requested by the Customer; and/or
    - (d) enabling the collection of amounts outstanding in relation to the Goods.
  - 16.5 The Supplier may give information about the Customer to a CRB for the following purposes:
    - (a) to obtain a consumer credit report;
    - (b) allowing the CRB to create or maintain a credit information file about the Customer including credit history.
  - 16.6 The information given to the CRB may include:
    - (a) personal information as outlined in 16.1 above;
    - (b) name of the credit provider and that the Supplier is a current credit provider to the Customer;
    - (c) whether the credit provider is a licensee;
    - (d) type of consumer credit;
    - (e) details concerning the Customer's application for credit or commercial credit (e.g. date of commencement/termination of the credit account and the amount requested);
    - (f) advice of consumer credit defaults, overdue accounts, loan repayments or outstanding monies which are overdue by more than sixty (60) days and for which written notice for request of payment has been made and debt recovery action commenced or alternatively that the Customer no longer has any overdue account and the Supplier has been paid or otherwise discharged and all details surrounding that discharge (e.g. dates of payments);
    - (g) information in the opinion of the Supplier, the Customer has committed a serious credit infringement;
    - (h) advice that the amount of the Customer's overdue payment is equal to or more than one hundred and fifty dollars (\$150).
  - 16.7 The Customer shall have the right to request (by e-mail) from the Supplier:
    - (a) a copy of the information about the Customer retained by the Supplier and the right to request that the Supplier correct any incorrect information; and
    - (b) that the Supplier does not disclose any personal information about the Customer for the purpose of direct marketing.
  - 16.8 The Supplier will destroy personal information upon the Customer's request (by e-mail) or if it is no longer required unless it is required in order to fulfil the obligations of this agreement or is required to be maintained and/or stored in accordance with the law.
  - 16.9 The Customer can make a privacy complaint by contacting the Supplier via e-mail. The Supplier will respond to that complaint within seven (7) days of receipt and will take all reasonable steps to make a decision as to the complaint within thirty (30) days of receipt of the complaint. In the event that the Customer is not satisfied with the resolution provided, the Customer can make a complaint to the Information Commissioner at oaic.cgov.au.
- 17. Unpaid Seller's Rights**
  - 17.1 Where the Customer has left any item with the Supplier for repair, modification, exchange or for the Supplier to perform any other service in relation to the item and the Supplier has not received or been tendered the whole of any monies owing to it by the Customer, the Supplier shall have, until all monies owing to the Supplier are paid:
    - (a) a lien on the item; and
    - (b) the right to retain or sell the item, such sale to be undertaken in accordance with any legislation applicable to the sale or disposal of uncollected items.
  - 17.2 The lien of the Supplier shall continue despite the commencement of proceedings, or judgment for any monies owing to the Supplier having been obtained against the Customer.
- 18. General**
  - 18.1 The failure by either party to enforce any provision of these terms and conditions shall not be treated as a waiver of that provision, nor shall it affect that party's right to subsequently enforce that provision. If any provision of these terms and conditions shall be invalid, void, illegal or unenforceable, the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.
  - 18.2 These terms and conditions and any contract to which they apply shall be governed by the laws of New South Wales the state in which the Supplier has its principal place of business, and are subject to the jurisdiction of the Campbelltown Courts in that state.
  - 18.3 Subject to clause 11, the Supplier shall be under no liability whatsoever to the Customer for any indirect and/or consequential loss and/or expense (including loss of profit) suffered by the Customer arising out of a breach by the Supplier of these terms and conditions (alternatively the Supplier's liability shall be limited to damages which under no circumstances shall exceed the Price of the Goods).
  - 18.4 Neither party to this contract may assign this contract, any payment or any other right, benefit or interest under this contract with the written consent of the other party. The Supplier may elect to subcontract out any part of the Services but shall not be relieved from any liability or obligation under this contract by so doing. Furthermore, the Customer agrees and understands that they have no authority to give any instruction to any of the Supplier's sub-contractors without the authority of the Supplier.
  - 18.5 The Customer agrees that the Supplier may amend these terms and conditions by notifying the Customer in writing. These changes shall be deemed to take effect from the date on which the Customer accepts such changes, or otherwise at such time as the Customer makes a further request for the Supplier to provide Goods to the Customer.
  - 18.6 Neither party shall be liable for any default due to any act of God, war, terrorism, strike, lock-out, industrial action, fire, flood, storm or other event beyond the reasonable control of either party.
  - 18.7 Both parties warrant that they have the power to enter into this agreement and have obtained all necessary authorisations to allow them to do so, they are not insolvent and that this agreement creates binding and valid legal obligations on them.

Please note that a larger print version of these terms and conditions is available from the Supplier on request.

© Copyright – EC Credit Control 1999 - 2020 # 34698